

The Austin Cary Memorial Forest (ACMF) is used for the purposes of academic teaching, research, extension education, and demonstration. Approval of research and/or demonstration projects are granted based on the policy described below.

1. Approval of new projects, and renewal of existing projects, is vested in the SFRC Properties Committee. When appropriate, the Committee recommends to the SFRC Director actions which require his/her approval.
2. Applications for new research/demonstration projects must be submitted at least one month before the proposed starting date. Projects can be approved for up to five years, at which time they must be re-approved by the SFRC Properties Committee. Prior to re-approval a report must be produced that includes: any reports publications associated with the research project, documentation of activities, and impacts of the research.
3. The review of applications may involve people other than SFRC Properties Committee members.
4. Upon approval the location of project site will be completed in partnership with ACMF staff. It is the responsibility of the researcher to provide the GPS coordinates in the form of a GIS shapefile to ACMF staff for addition to the geodatabase.
5. All project participants are expected to inform the ACMF staff when they are ready to begin fieldwork and when field work is completed..
6. Copies of any reports and publications generated from projects undertaken on ACMF will be provided to ACMF staff at the time of publication. These will be archived and posted on the ACMF webpage.
7. If ACMF staff will be needed to provide technical or operational support, including but not limited to collecting samples or data, maintaining site equipment, maintaining site conditions through mowing or prescribed burning, protecting or repairing sites during typical land management activities or natural events, and/or dismantling and removing site equipment after project completion, then funding to support staff efforts and equipment use must be provided. An annual rate sheet is attached to this application for budgeting purposes. Any consumables (fuel, paint, or similar) used will be billed to the Project at cost.
8. UF units and project leaders that do not clean-up project sites will not be allowed to use the ACMF for other purposes until cleanup is completed.

**Project Title:**

**Project Manager**  
(individual responsible for compliance with use policy; graduate students can not be designated project manager)

**Name:**  
**Title:**  
**Institution/Department/Unit:**  
**Phone:**  
**Email:**  
**Mailing Address:**

**Project Supervisor**  
(functions as direct contact for day-to-day operations, and in any emergency situations)

**Name:**  
**Cell Phone:**  
**Email:**

**Project Start Date/End Date:**

(projects are approved for no more than five years, but can be re-approved for five-year increments)

**Project Description**

<p>Detailed Objectives:</p>	
<p>Anticipated Activities: (vegetative and soil manipulation, permanent/quasi-permanent structures to be constructed, and anticipated schedule)</p>	
<p>Proposed Area of Use: (if a specific location is not known, include required conditions)</p>	
<p>Anticipated Support by Staff and Equipment: (staff and/or equipment are available to provide assistance with installation, monitoring, and/or removal/restoration; however, funding must be provided)</p>	